Start with the business and the source

Use current evidence; record source dates, unread documents and unresolved questions.

Services, service ZIPs, radius and capacity

Notice ID, current deadline and amendment/source date

Who buys near me? Facility, service and office evidence

What size work? Full-award value basis and recorded period

What may be next? Current notice or dated forecast/access

A research lead is not a partner commitment. Recommendation and business decision remain separate.

Put each condition beside your evidence

Use current evidence; record source dates, unread documents and unresolved questions.

Eligibility / responsible company / relevant history

Method / crew / equipment / inspection evidence

Schedule / access / submittals / final acceptance

Complete price / cash / correct invoice path

Bid / Team / Watch / Skip: reason, owner and next proof

A research lead is not a partner commitment. Recommendation and business decision remain separate.